

JEEN FOUNDATION

R/O: S - 191/C, 3rd Floor, Manak
Complex School Block, Shakarpur
East Delhi - 110092
E-Mail ID: jeenfoundation@gmail.com
Tel: 011-22481711
CIN: U80904DL2011NPL222187

NOTICE

NOTICE is hereby given that the 7th Annual General Meeting of the Members of **M/s JEEN FOUNDATION** will be held on Saturday 29th September, 2018 at 03:00 PM at S - 191/C, 3rd Floor, Manak Complex School Block, Shakarpur, East Delhi - 110092 to transact the following business (es):

ORDINARY BUSINESS:

1. To receive, consider and adopt the Balance Sheet as at 31st March, 2018 and the annexed Statement of Profit and Loss for the period ended as on that date together with the Report of Directors' and Auditors' thereon.
2. To consider and thought fit pass with or without modification the following resolution as Ordinary Resolution:
Resolved that M/s R C Agarwal & Co., Chartered Accountants (Firm Registration No. 003175N), be and is hereby appointed as Statutory Auditor of the Company for a term of 5 years from 1st April, 2018 to 31st March, 2023 and to hold office until the conclusion of the Annual General Meeting to be convened in the year 2023 and the Board of Directors be and are hereby authorized to fix their remuneration and other out of pocket expenses incurred by them in connection with statutory audit."

By Order of the Board
For **JEEN FOUNDATION**

 **JEEN FOUNDATION**

HEMANT KUMAR GOYAL th. Signatory
Director
DIN: 01254431

Place: Delhi
Date: 01/09/2018

NOTES:

1. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF AND A PROXY NEED NOT TO BE A MEMBER OF THE COMPANY.
2. THE ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH, 2018 CONTAINING, INTER ALIA, THE DIRECTORS REPORT, AUDITORS REPORT AND THE AUDITED FINANCIAL STATEMENTS IS ENCLOSED.
3. MEMBERS /PROXIES SHOULD BRING THE ATTENDANCE SLIPS DUTY FILLED IN AND SIGNED FOR ATTENDING THE MEETING.
4. MEMBERS ARE REQUESTED TO NOTIFY ANY CHANGES IN THEIR ADDRESS TO THE COMPANY.