

JEEN FOUNDATION

S-191 C, 3RD FLOOR, MANAK COMPLEX, SCHOOL BLOCK, DELHI- 110092

NOTICE

NOTICE is hereby given that the Annual General meeting of the members of M/s JEEN FOUNDATION will be held at S-191 C, 3RD FLOOR, MANAK COMPLEX, SCHOOL BLOCK, DELHI-110092 on the 29th Day of Sept, 2012 at 11.00 a.m. to transact the following business:

1. To receive, consider and adopt the Audited Accounts of the Company for the period ended on 31st March, 2012 and the Reports of the Directors and Auditors thereon.
2. To appoint Auditors to hold office from the conclusion of this Annual General Meeting till the conclusion of the next Annual general Meeting and to fix their remuneration.

For and on behalf of the Board

Place: Delhi
Date: 03/09/2012

Sd/-
(Hemant Kumar Goyal)
Director

Sd/-
(Sidharth Goyal)
Director

NOTES:

- i) A member entitled to attend and vote is entitled to appoint proxy to attend and vote instead of himself and such a proxy need not be a member of the company. Proxy forms in order to be affective must be received by the Company not less than 48 hours before the meeting. The blank proxy form is enclosed.
- ii) The Directors reports and Audited Balance Sheet as at 31st March, 2012 enclosed.
- iii) The members are requested to notify the change in their addresses, if any, to the company at the earliest.